

Enrollment Categories for the Marquette University Master of Science in Engineering Management Program

Students applying to the Engineering Management Program can enter the program at various status levels. The purpose of this document is to describe the levels and conditions for moving among levels. Following the descriptions, a table outlining documents required for application is shown.

Degree: This is the standard status level that the majority of students entering the program start at. Students at this level start on track to receive a Master of Science in Engineering Management degree. All other status levels can be considered exceptions to this path.

Temporary: Occasionally, students that learn of our program want to begin taking classes immediately, and may not have had time to obtain all the materials required to complete their application as a degree student. As shown below, application requirements for temporary status are less stringent. Temporary status may be maintained for one semester only. To remain in the program, the student does not need to formally re-apply, but must make it known to the graduate school in writing that they are requesting a status change, and must provide the full complement of required documents shown below. Admission as a temporary student does not guarantee later admission as a degree or non-degree student.

Non-Degree: Students interested in attending Engineering Management program courses (ENMA) but do not plan to obtain an MS degree can apply for admission as a non-degree student. To change to a degree status, the student does not need to formally re-apply, but must make it known to the graduate school in writing that they are requesting a status change, and must provide the full complement of required documents shown below. Admission as a non-degree student does not guarantee later admission as a degree student. Normally, up to twelve course credits taken as a non-degree student can be applied toward the MS degree, but it is critical for the non-degree student to confirm course transfers with their advisor as courses are taken. (All courses transferred in from any source must have a grade of B or above).

Probationary: Occasionally, an MS degree applicant may be generally well-qualified for admission to the Engineering Management Program, but may be deficient in a particular academic area. In such cases, the student can be admitted to the degree program with a probationary status. Although the requirements for moving from probationary status to admission as a degree student can be customized to the student, students typically must maintain a B average in the program for their first nine credits in the program, at least three of which are 200-level courses. Students will be notified of their change in status from probationary to degree. If the student does not meet this requirement, they may be dropped from the program. This status does not apply to temporary and non-degree students.

Conditional: An MS degree applicant deficient in English language can be accepted with a conditional status. In summary, this provides the student with the time to demonstrate English language capability before entering the program. This status is dependent upon agreements between national governments, and currently exists at Marquette University only for students from Iraq and Saudi Arabia.

Engineering Management Certificates

The Engineering Management Program offers two certificates: New Product and Process Development, and Engineering Innovation. Each of these consists of five ENMA courses from which students select four courses. The certificates serve two purposes:

- Provide “waypoints” for degree-seeking students;
- Provide acknowledgement of achievement for non-degree students.

Degree, temporary, and probationary students enrolled in the College of Engineering as of September 1, 2008 may apply certificate courses taken prior to that date toward a certificate. Non-degree students may apply certificate courses taken in Spring 2005 or after.

To obtain a certificate, students that have completed curriculum courses must apply to the Graduate School at the beginning of the semester of their final certificate course in the same way that they apply for graduation from the MS program.

Requirements for MS-ENMA Application

Requirements	ENMA Admission Status Levels		
	Degree	Non-Degree	Temporary
Application Form and Fee	Yes	Yes	Yes
Certified Transcripts	Yes	Yes	Self-reported GPA
Application Essay Questions	Yes	Yes	No
GRE or GMAT Scores	Yes	No	No
Letters of Recommendation	Three	No	No
Resume or Job Profile	Yes	Yes	No
U.S. Citizen	No	Yes	Yes
Time Limit	Six years	None	One semester